

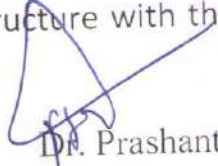
**NOTICE**

**Date: 04/06/2024**

This is to inform that, the maintenance committee will be held in the college for the academic year 2023-24 which will be held in the OSD cabin, ground floor, on 07 June 2024 at 2:00 PM. Requesting the committee members to attend the meeting.

**Agenda:**

- To discuss the matter regarding the maintenance of services in the departments.
- To review the complaints and suggestions received from all the departments regarding the above mentioned matter.
- Any other matter pertaining to physical infrastructure with the permission of the chairperson.

  
Dr. Prashant P Jaju  
Chairperson

To

Pradeep Pashvani - Store In- Charge (General Maintenance) -

Habib - Member (Civil) -

Dilip Cheema - Member (Electrical) -

Suresh - Member (Sanitary works in-charge) -

Rajkumar - Member (Water Supply) -

Pritam Rajput - Member (General Admin) -









Sandeep Malviya - Member (Office) -

# Rishiraj College of Dental Sciences & Research Centre.

Date: 07/06/2024

The maintenance committee meeting was held on 07/06/2024 at 2.00 PM in OSD cabin, ground floor.

The following members were Present:

1. Dr. Prashant P Jaju, A.O – Chairperson 
2. Pradeep Pashvani - Store In- Charge (General Maintenance) - 
3. Habib - Member (Civil) - 
4. Dilip Cheema - Member (Electrical) - 
5. Suresh - Member (Sanitary works in-charge) - 
6. Rajkumar - Member (Water Supply) - 
7. Pritam Rajput - Member (General Admin) - 
8. Sandeep Malviya - Member (Office) - 

**The minutes of the meeting are as follows:**

The Chairperson of the committee proceeded over the meeting.

The Complaints from the different departments were reviewed and forwarded to the concern authority and the following matters were discussed and addressed.

- Replacement of model trimmer in the UG section of dept. of Prosthodontics.
- Repair of suction machine and replacement of suction cord in the department of oral and maxillofacial surgery.
- Repair of dental chairs in the dept. of conservative dentistry and endodontics and dept. of periodontics.
- Repair of autoclave in the dept. of Prosthodontics and dept of oral and maxillofacial surgery.

Mr. Pritam Rajput gave a detail report on the work done with regard to the complaints/ request letters given by various departments and submitted the log book file related to repair works for the perusal of the chairperson and members of the committee.



Chairperson

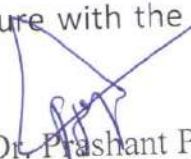
**NOTICE**

**Date: 16/12/2023**

This is to inform that, the maintenance committee will be held in the college for the academic year 2023-24 which will be held in the OSD cabin, ground floor, on 18 December 2023 at 2:00 PM. Requesting the committee members to attend the meeting.

**Agenda:**

- To discuss the matter regarding the maintenance of services in the departments.
- To review the complaints and suggestions received from all the departments regarding the above mentioned matter.
- Any other matter pertaining to physical infrastructure with the permission of the chairperson.

  
Dr. Prashant P Jaju  
Chairperson

To

Pradeep Pashvani - Store In- Charge (General Maintenance) -

Habib - Member (Civil) -

Dilip Cheema - Member (Electrical) -

Suresh - Member (Sanitary works in-charge) -

Rajkumar - Member (Water Supply) -

Pritam Rajput - Member (General Admin) -


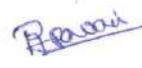

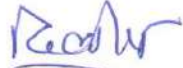




Sandeep Malviya - Member (Office) -

## Rishiraj College of Dental Sciences & Research Centre.

Date: 18/12/2023

The maintenance committee meeting was held on 18/12/2023 at 2.00 PM in OSD cabin, ground floor.

The following members were Present:

1. Dr. Prashant P Jaju, A.O – Chairperson - 
2. Pradeep Pashvani - Store In- Charge (General Maintenance) - 
3. Habib - Member (Civil) - 
4. Dilip Cheema - Member (Electrical) - 
5. Suresh - Member (Sanitary works in-charge) - 
6. Rajkumar - Member (Water Supply) - 
7. Pritam Rajput - Member (General Admin) - 
8. Sandeep Malviya - Member (Office) - 

**The minutes of the meeting are as follows:**

The Chairperson of the committee proceeded over the meeting.

The Complaints from the different departments were reviewed and forwarded to the concern authority and the following matters were discussed and addressed.

- Replacement of dental chair lights in the PG section of dept. of Periodontics.
- Repair of computer and X ray machine in the department of Conservative dentistry and Periodontics.
- Repair of dental chairs (up and down movement, spittoon leakage) in the dept. of conservative dentistry and endodontics and dept. of oral and maxillofacial surgery.
- Repair of airtor in the dept. of Prosthodontics and dept of Conservative dentistry and endodontics.

Mr. Pritam Rajput gave a detail report on the work done with regard to the complaints/ request letters given by various departments and submitted the log book file related to repair works for the perusal of the chairperson and members of the committee.

  
Chairperson