

Order No: Ref:RCDS/Misc/2023/812

Date: 01/06/2023

OFFICE-ORDER

Sub: Formation of Academic Committee.

The Main objective of the academic committee is to oversee the academic affairs of the college and make recommendations to the principal about the academic programmes and strategic priorities. The members of the committee sit together at a regular time interval to develop the ways and means to ensure that quality teaching and learning process should remain the topmost priority. For this purpose a committee of following faculties is being formed:

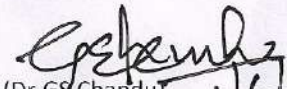
S.No.		Designation	Name of the person
1	Chairperson	Professor, Department of Conservative Dentistry & Endodontics	Dr. Indra Gupta
2	Committee coordinator	HOD, Department of Conservative Dentistry & Endodontics	Dr. Hema BS
3	Member ( UG)Dept	HOD, Department of Oral Pathology and Microbiology	Dr. Sasidhar Singaraju
4	Member ( UG)Dept	HOD, Department of Oral Medicine and Radiology	Dr. Prashant P Jaju
5	Member ( UG)Dept	Professor, Department of Public Health Dentistry	Dr. Arpan Shrivastava
6	Member ( PG) Dept	HOD, Department of Pedodontics and Preventive Dentistry	Dr. Arpana Bansal
7	Member ( PG) Dept	HOD, Department of Oral and Maxillofacial Surgery	Dr. Nishant Chourasia
8	Student Representative -1	Student member	Jai Bhojwani

**Functions:**

1. Members of the committee give their suggestions and directions for the smooth running of the college in academic aspects;
2. Review the academic and other related activities of the college;
3. Prepare and review academic calendar and timetables;
4. Review and update the college prospectus;
5. Review student's attendance;
6. Plan for sustaining the quality of education, quality improvement and accreditation of the college;
7. Take disciplinary action over disobedient students and those who are disobeying the college rules;

Copy Forwarded to:

1. Notice board
2. NAAC file
3. Office file
4. All members

  
(Dr. GS Chandu) 1/6/23  
PRINCIPAL

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& Research Centre, Bhopal

# RISHIRAJ COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE

Pipainer Road, Gandhi Nagar, Near Airport, Bhopal – 462 036


Tel: 0755-6647306, Mobile: 7440777333 E.Mail: info@Lnctrishiraj.ac.in, Website: www.Lnctrishiraj.ac.in

## CURRICULUM COMMITTEE

**Academic Year: 2023-2024**

### Members of the Committee:

		Designation	Name of the person
1	Chairperson	Professor, Department of Conservative Dentistry & Endodontics	Dr. Indra Gupta
2	Committee coordinator	HOD, Department of Conservative Dentistry & Endodontics	Dr. Hema BS
3	Member ( UG)Dept	HOD, Department of Oral Pathology and Microbiology	Dr. Sasidhar Singaraju
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# Rishiraj College of Dental Sciences & Research Centre

## Curriculum committee Minute of Meetings

Date: 25/07/2023

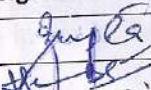



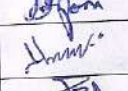



Time: 01:30 pm

Venue: Principal chamber, Rishiraj College of Dental Sciences & Research Centre

### Agenda of the meeting:

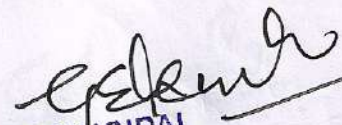
1. To review the minutes of the last meeting.
2. Assessment and evaluation of student performance in their academics.
3. Review of Academic calendar
4. Any other related matter

### Members of the meeting:

S.No	Designation	Name	Signature
1	Chairperson	Dr. Indra Gupta	
2	Committee coordinator	Dr. Hema BS	
3	Member (UG)Dept	Dr. Sasidhar Singaraju	
4	Member (UG)Dept	Dr. Prashant P Jaju	
5	Member (UG)Dept	Dr. Arpan Shrivastava	
6	Member (PG) Dept	Dr. Arpana Bansal	
7	Member (PG) Dept	Dr. Nishant Chourasia	
8	Student Representative -1	Jai Bhojwani	

Members absent: Nil

Members on leave: Nil

  
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**Minutes of the meeting:**

1. **To review the last meeting result:** Dr. Indra Gupta, chairperson welcomed the gathering and the coordinator Dr. Hema BS read the minutes of the last meeting. All the committee members approved the minutes of the last meeting unanimously.

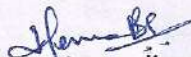
2. **Assessment and evaluation of student performance in their academics:**  
Members of the examination committee shall have to follow up with the mentors regarding student assessment and evaluation data from the beginning of the academic year to know the performance of each student in their academics.

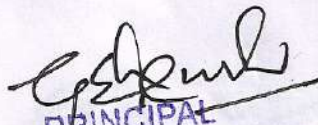
Members of the examination committee assigned for this task are:

1. Dr. N Chourasia
2. Dr. Samarth Vajpayee

3. **Review of Academic Calendar:** Dr. Indra Gupta reviewed the academic calendar for the academic year 23-24. All the committee members approved of the dates mentioned on the same. Dr. Prashant P Jaju stated that the dates are in accordance with the university schedule given and is subjected to change if there is a change in the above.

4. **As there was no other matter to discuss further the meeting was ended.**

  
Signature of coordinator

  
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## CURRICULUM COMMITTEE

**Academic Year: 2023-2024**

### Members of the Committee:

		Designation	Name of the person
1	Chairperson	Professor, Department of Conservative Dentistry & Endodontics	Dr. Indra Gupta
2	Committee coordinator	HOD, Department of Conservative Dentistry & Endodontics	Dr. Hema BS
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8	Student Representative -I	Student member	Jai Bhojwani

  
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# Rishiraj College of Dental Sciences & Research Centre

## Curriculum committee Minute of Meetings

Date: 14/01/2024

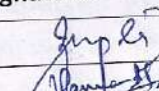
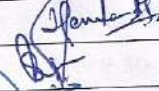

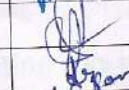
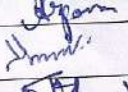
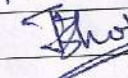

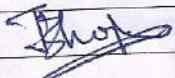
Time: 10:30 am

Venue: Principal chamber, Rishiraj College of Dental Sciences & Research Centre

### Agenda of the meeting:

- 1 To review the minutes of the last meeting.
- 2 To review and update the videos and presentations uploaded in the departmental libraries.
- 3 Assessment and evaluation of student performance in their academics.
- 4 Report of the conferences, CDE programs and workshops conducted.
- 5 Any other related matter

### Members of the meeting:

S.No	Designation	Name	Signature
1	Chairperson	Dr. Indra Gupta	
2	Committee coordinator	Dr. Hema BS	
3	Member ( UG)Dept	Dr. Sasidhar Singaraju	
4	Member ( UG)Dept	Dr. Prashant P Jaju	
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8	Student Representative -I	Jai Bhojwani	

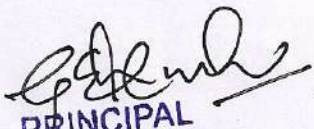
Members absent: Nil

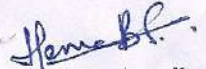
Members on leave: Nil

  
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**Minutes of the meeting:**

- 1. To review the last meeting result:** Dr. Indra Gupta, chairperson welcomed the gathering and the coordinator Dr. Hema BS read the minutes of the last meeting. All the committee members approved the minutes of the last meeting unanimously.
- 2. To review and update the videos and presentations uploaded in the departmental libraries:** Committee coordinator Dr. Hema BS instructed all the HOD's to make a list of e-contents (videos, books and presentations) uploaded in the departmental library. He also suggested them to upload the same on the MedWhiz so that it is easily accessible for the students.
- 3. Assessment and evaluation of student performance in their academics:** Internal Exam Controller, Dr. Nishant Chourasia gave the report of the first internal examination conducted. It included the list of the students as slow learners & advanced learners and the measures taken for them.
- 4. Report of the conferences, CDE programs, workshops conducted in the institute:** Principal, Dr. Arpana Bansal read out the reports of the curricular events organized in the institute for the year 2023 and congratulated the team for its success. She also motivated the team members and HODs to organize more and more such value based curricular events to increase the knowledge of the students and staff.
- 5. As there was no other matter to discuss further the meeting was ended.**

  
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Signature of coordinator